

# CYC Race to Mackinac Registration System

## Returning Invited Competitors (IC)

If you have competed as the "Invited Competitor" in one of the previous four (4) Mac races on the same boat - you will automatically be considered for an invitation via our system. You should receive an email with a link to accept your invitation. Unlike the old system, ICs will only have a single login for the new **CYC Race to Mackinac** registration system. There is no longer a separate login for the IC and your personal Crew profile. Your login credentials to the new registration system are the email address and password you last used for your Crew Profile.

If you do not receive an email, you can log into the registration system from

<https://competitor.cycracetomackinac.com/>

### 1. Login to the Registration System

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Your previous Crew Profile password has been migrated to the new system.

If you have forgotten your password, click the "Forgot Your Password?" link and follow the instructions to reset it.

Login

E-mail Address

E-mail Address

Password

Password

☐ Remember Me

Login

[Forgot Your Password?](#)

### 2. Verify your email address

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Verify Your E-mail Address

Before proceeding, please check your email for a verification link. If you did not receive the email [click here to request another.](#)

### 3. Accept Privacy Agreement

Review and accept the privacy agreement. If you do not agree to the first three (3) required statements, you will not be allowed to participate in the Race.

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Dashboard / Sign Agreement

Please complete the required privacy agreement.

Sign Agreement

Chicago Yacht Club Race to Mackinac®  
Competitor and Crew Privacy Agreement and Options

After accepting the three required waiver statements and answering the fourth optional statement, enter your name in the electronic signature box and click Submit Agreement.

Electronic Signature

Submit Agreement

### 4. Accept Invitation

To Accept your invitation, click the Accept Invitation button.

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Dashboard

Dashboard

You have automatically been invited to race as an Invited Competitor in this year's Race to Mackinac. To accept your invitation click the "Accept Invitation" button.

Accept Invitation

## 5. Review and Accept Race Entry Agreement

On your Entry Dashboard, click on Sign Agreement to review and accept the race agreement. After clicking Sign Agreement, you will have a chance to review the agreement.

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Dashboard

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Dashboard

### Race Entry Status


Boat Name ( XXXX Type - Sail # XXXX )

Division: XXXXXX

Invited Competitor: XXXX XXXXX

Your Entry Fee has not yet been paid. There are only 60 days remaining to take advantage of the Early Bird discounted Entry Fee rate of \$21.00/foot which ends at 2359 CDT, Apr 01, 2022. After that, the Entry Fee is \$24.00/foot. If you have any questions please email the CYC staff Regatta Manager. REMINDER - Docking preferences are honored in the order in which all entry fees (including any Late Fee) were paid.

**Required Prior to Entry Deadline 06/01/2022 23:59**

Step	Status	
Race Entry Agreement	Need to Complete	<div>Sign Agreement</div> 
Yacht Club	Complete	<div>Update Yacht Club</div>
Entry Fee	Need to Complete	Entry Agreement Must Be Completed

After your review, enter your Late Fee Per Diem (it will change based on your boat's LOA), your name in the Electronic Signature Field and Click Submit Agreement.

By entering "69.00" in the Late Fee Per Diem box and typing my name in the Signature box below, I electronically sign and certify I have reviewed and accept the Race Entry Agreement and acknowledge the Late Fee Per Diem (\$2.00 Late Fee Rate per day times the boat's LOA) which may be due for each day We fail to comply with the deadline requirements contained in the Conditions.

Late Fee Per Diem:

Electronic Signature:

Submit Agreement

## 6. Review your Yacht Club

This has been migrated from our legacy system. If it has changed or is incorrect, please click the Update Yacht Club button.

## 7. Submit Entry Fee

Until your Race Agreement is signed and accepted, you cannot pay your Entry Fee.  
This is the last step to secure your race entry.

**Required Prior to Entry Deadline 06/01/2022 23:59**

Step	Status	
Race Entry Agreement	<span style="background-color: #28a745; color: white; border-radius: 10px; padding: 2px 5px;">Complete</span>	
Yacht Club	<div style="display: flex; align-items: center;"> <span style="background-color: #28a745; color: white; border-radius: 10px; padding: 2px 5px;">Complete</span> <div style="margin-left: 10px;">Yacht Club: <span style="background-color: #ccc; padding: 2px 20px;"></span></div> </div>	<div style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 5px; cursor: pointer;">Update Yacht Club</div>
Entry Fee	<div style="background-color: #ffc107; color: #85642e; border-radius: 10px; padding: 2px 5px;">Need to Complete</div>	<div style="display: flex; align-items: center; justify-content: center;"> <div style="background-color: #007bff; color: white; padding: 5px 15px; border-radius: 5px; cursor: pointer;">Pay Now</div> <div style="margin-left: 10px; font-size: 2em; color: red;">←</div> </div>

Chicago Yacht Club members will be prompted to enter their Club Charge number. Others will be sent to a website to pay by credit or debit card.

**Entry Fee Payment**
×

Rate: \$21.00 per foot

Boat Length: 34.50ft

Total: \$714.00

The invited competitor is a member of Chicago Yacht Club. The entry fee will be charged to the invited competitor's club account.

Member Number

☐ I acknowledge a payment of \$714.00 will be charged to the invited competitor's club account.

Submit

Close

**Entry Fee Payment**
×

Rate: \$21.00 per foot

Boat Length: 39.10ft

Total: \$819.00

Debit or Credit Card

×

Card number 📄

Expires

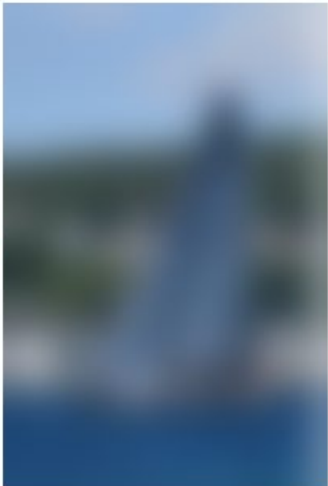
CSC

Billing address

✓

## Inviting Crew Members

1. To invite crew members to you boat, return to your Dashboard and select Manage Crew.

Upload Boat Photo		<input type="button" value="Choose File"/> No file chosen
	<span>Complete</span>	
Race Tracker Agreement	<span>Need to Complete</span>	<input type="button" value="Sign Agreement"/>
Update Boat Profile	<span>Complete</span>	<input type="button" value="Edit Boat Profile"/>
Your Crew Profile	<span>Need to Complete</span>	<input type="button" value="Update Crew Profile"/>
Crew Waiver	<span>Need to Complete</span>	<input type="button" value="Sign Agreement"/>
Crew List	<span>Need to Complete</span>	<input type="button" value="Manage Crew"/>
Select Docking Preference	<span>Need to Complete</span>	<input type="button" value="Select Docking Preference"/>

2. Select the crew members to invite. There are three (3) ways to invite crew to your boat.
  - A. If a potential crew member has sailed with you before, they will be listed at the bottom of your Manage Crew page. You can simply click “Invite to Crew”, to invite them to your 2022 crew.

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[Dashboard](#) / [Manage Crew](#)

Manage Crew

### Members of Crew " [Redacted Boat Name] "

Name	Roles	Profile	SAS	Waiver	Minor	Action
[Redacted Name]	Invited Competitor	ⓧ	ⓧ	ⓧ	N/A	<a href="#">Edit</a> <a href="#">Delete</a>

### Pending invitations

E-Mail	Expires	Action
[Redacted Email]	[Redacted Expires]	[Redacted Action]

### Invite to Crew

[Past Crew](#)
[Send via Email](#)
[Search Users](#)

Name	Email	Action
[Redacted Name]	[Redacted Email]@hotmail.com	<a href="#">Invite to Crew</a>
[Redacted Name]	[Redacted Email]@charter.net	<a href="#">Invite to Crew</a>
[Redacted Name]	[Redacted Email]@gmail.com	<a href="#">Invite to Crew</a>

- B. If a potential crew member has not sailed with you before, but you know their email address, you can click on “Send via Email” and enter their email address.

### Invite to Crew

[Past Crew](#)
[Send via Email](#)
[Search Users](#)

E-Mail Address

[Invite to Crew](#)

- C. If a potential crew member has not sailed with on your crew before but has participated in a CYC Race to Mac since 2009, you can search for them via the Search Users. Potential Crew can only be invited to a one (1) boat at a time.

### Invite to Crew

[Past Crew](#)
[Send via Email](#)
[Search Users](#)

First Name

First Name


Last Name

Last Name

Search

3. Once you select a method to invite the potential crew member, you will get a new prompt page. Select the role you wish to invite the crew to perform and if they are under the age of 18 as of today. Clicking “Save changes” will send a invitation to the invitee.

### Invite Crew

Crew Member: 

Roles

☐ Person In Charge  
☐ Watch Captain  
☐ Navigator  
☐ Other

Is crew member UNDER 18 as of today?

☐ No
 ☐ Yes

Save changes

Close

- After inviting potential crew, the invitee will have 7 days to accept or decline the invitation. These pending invitations will show under the “Manage Crew” section of your dashboard.

## Pending invitations

E-Mail	Expires	Action
██████████@hotmail.com	6 days from now	<a href="#">Resend</a> <a href="#">Delete</a>
██████████@gmail.com	6 days from now	<a href="#">Resend</a> <a href="#">Delete</a>

- Once a crew member accepts your invitation, they will show as part of your crew. From this screen, you can see which portions of your Crew’s profile is completed. Until your entire crew has completed all of the three requirements shown below, your crew is not finalized.

## CYC Race to Mac

[Dashboard](#) / [Manage Crew](#)

Manage Crew

Members of Crew "██████████"

Name	Roles	Profile	SAS	Waiver	Minor	Action
██████████	<a href="#">Invited Competitor</a>	⊗	⊗	⊗	N/A	<a href="#">Edit</a> <a href="#">Delete</a>
██████████		⊗	⊗	⊗	N/A	<a href="#">Edit</a> <a href="#">Delete</a>

Pending invitations

E-Mail	Expires	Action
██████████@hotmail.com	6 days from now	<a href="#">Resend</a> <a href="#">Delete</a>